



MINUTES OF THE MEETING HELD ON WEDNESDAY, June 9, 2010
 EMSB – William Dawson Room

ATTENDANCE	
Beauchamp Catherine	Bishops University
Berubé Partrick	LEARN
Bruzzese Sam	AAESQ
Buttars Rob	PROCEDE
Chechiile Michael	Lester B. Pearson S.B.
Clarke Mike	Eastern Shores S.B.
Claude Marie-Eve	FPPE
Corriveau Ron	ADGESBQ
Devine Aynsley	QPAT
Finn Cindy	ACES
Foltin Deborah	Littoral S.B.
Fossey Jean-Paul	QPAT
Furfaro Sandra	Co-Chair - English Montreal SB
Goldberg Jill	SSCAAA
Gomes-Fernandes Canjita	FPPE
Joly Sebastien	QPAT
La France Leo	SSCAAA
Levy Charlie	ISAT
Lothian Marian	Co-Chair – Western Quebec SB
Nasso-Maselli Maria	Riverside S.B.
Pompa Paul	QPAT

Robertson Kenneth J.	10 :30 am	CEGEP – Champlain Regional College
Robillard Gerry		Sir Wilfrid Laurier S. B.
Roy Elaine		SSCAAA
Roy Lucie		AAESQ
Ryan John		Coordinat or
Stewart Marielle		Central Quebec S..B.
Therrien-Scanlan Elizabeth		ISAT
Zey Karen		ACES
REGRETS		
Benson Fiona		McGill University
Della Rocca Cosmo		PROCEDE
Ribaux Gilles		Eastern Townships SB

Agenda	Summary of Proceedings	Actions to be Taken	Deadline	Person(s) Responsible
1. WORDS OF WELCOME	- Co-Chair Sandra Furfaro extended everyone a warm welcome. She introduced Jill Goldberg, Assistant to the ADM, Leo La France.			



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<p>2. APPROVAL OF THE AGENDA AND MINUTES</p>	<ul style="list-style-type: none"> - The table was reminded that the Rules of Procedures stated that no additional items may be added to agenda at the meeting. The rules indicate planning for the following meeting shall be a standing item on the agenda of all Committee meetings. Agenda items shall be put forward by the members at that time (Exception made for timely items that may be added by Chairperson and the ADM) - Motion to approve the minutes– moved by Karen Zey following a typing correction on page 2. 			
<p>3. PRESENTATION ON KEY ISSUES</p>	<p><u>3.1. STRATEGIC PLAN</u></p> <p><u>Strategic Plan 2010-2013:</u></p> <ul style="list-style-type: none"> - The strategic plan was revised based on the discussions had at the April Seminar and approval in principle of the June 2010 version is requested today. John Ryan emailed everyone a copy on May 13, 2010 with a request that members send in their comments/suggestions/recommendations on or before Tuesday, May 25th so that they can be addressed prior to the June meeting. If no comments were received then it was assumed that members were in agreement with the document in principle. - Sandra Furfaro went through the document and highlighted the revisions. - A MOTION to approve the strategic plan by consensus was moved by Elizabeth Therrien-Scanlan. The strategic plan was adopted by consensus. 			



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	<p><u>Project Funding 2010-2011</u></p> <ul style="list-style-type: none"> - The same exercise was followed for the project funding document. It was originally emailed by John Ryan on May 13, 2010 and feedback was requested. - Sandra Furfaro went through the three funding programs and a round table discussion ensued: <ul style="list-style-type: none"> • PDIG: a reminder that this program is a hybrid model at the present time and is funded by both MELS and LCEEQ monies. The wording in the document come from the current MELS document. If this table felt that changes in the wording are needed to better reflect the current reality, the request will have to be made to SSCAAA. • TEACHER SCHOLARSHIP: the three areas discussed were: (1) The word 'exemplary' – it was clarified that this would be a locally self-defined decision. (2) Examples were shared on how projects do have a broad impact on the schools. (3) It is the responsibility if the review committee to ensure that submissions meet the criteria. • RESEARCH AND DEVELOPMENT: a roundtable discussion was had on the difference between this program and the former IDC – the majority felt there were significant differences. - A MOTION to approve the Project Funding 2010-2011 by consensus was moved by Elizabeth Therrien-Scanlan. The document was adopted by consensus. 			



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	<p><u>Small Group Reflection</u></p> <ul style="list-style-type: none"> - Members were asked to break out into groups and report back on the following topics: <ol style="list-style-type: none"> 1. Representation and voice of LCEEQ 2. Role of Planning Committee 3. Structure of Meetings – key issues 4. Structure and mandate of the P.D. sub-committee - See notes of the four reports on appendix I <p><u>3.2. TRANSLATION OF DOCUMENTS</u></p> <ul style="list-style-type: none"> - Consensus was reached, after some discussion, that LCEEQ documents that are drafted for either MELS and or the PUBLIC would be translated to French. Internal documents such as agendas and minutes will be in English only. <p><u>3.3. REPORT BY LEO LA FRANCE</u></p> <p><u>Rencontre des partenaires</u></p> <ul style="list-style-type: none"> - This forum has been mandated by the Charest government and although the details have not been finalized it seems that it would take place in the month of November 2010. Areas of discussion will include: <ul style="list-style-type: none"> - Youth sector: special needs, school board governance, Voc-Ed and employability - Higher education: Cegep and University governance, student fees. 			



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	<p><u>Documents</u></p> <ul style="list-style-type: none"> - The Quebec-Canada Entente is now signed and the LCEEQ budget is secured for the next three years. - The Resource Map is accessible on the following site http://resourcemap.learnquebec.ca - Textbooks for all levels will be available in their approved version by the end of the year. <p>Physics and Chemistry are expected to be approved in both French and English by the Fall and this would be the first time a text is approved simultaneously in both languages.</p> <ul style="list-style-type: none"> - BILL 100 – the budget parameters legislation.- awaiting decision from Treasury Board - Partnership Agreements – all nine school boards have completed their partnership agreements and Leo La France congratulated and thanked everyone for their hard work in this area. - Linda Drouin, Director of the Evaluation Department was invited to this meeting, but had to sent regrets as she was called to meet the Minister. - SSCAAA website: a webmaster has been hired two weeks ago and will begin working on the mirror website in English <p><u>Retirements</u></p> <ul style="list-style-type: none"> - On behalf of the Ministry, Leo La France thanked Elizabeth Therrien-Scanlan and Maria Nasso-Maselli for their valuable contributions over the course of their careers and wished them a wonderful retirement. 			



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<p>4. NEW BUSINESS</p>	<p><u>4.1. IDENTIFICATION OF ITEMS FOR CONSIDERATION FOR THE NEXT MEETING</u></p> <ul style="list-style-type: none"> - Members were asked for input of future agenda topics. The following were noted: <ol style="list-style-type: none"> 1. Evaluation and reporting. (there was consensus that LCEEQ should react to the draft regulation with the proposed changes to the Basic School Regulation on reporting and evaluation as soon as they are published in the Gazette Officielle) 2. Implementation of Partnership Agreements and Management and Educational Success Agreements. (sharing of strategies, funding and supporting the implementation, P.D., assessment tool for Principals to self-assess the M.E.S.A.s) 3. Special Needs 4. Vocational-Education 5. Rencontre des partenaires 6. Standing report from SSCAAA - The Steering Committee will consolidate and prioritize these items with the list of items prepared by Group Three earlier today. <p><u>4.2. FUNDING APPLICATION</u></p> <ul style="list-style-type: none"> - This item was covered under 3.1 			



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	<p><u>4.3. FINANCIAL REPORT</u></p> <ul style="list-style-type: none"> - Two reports were tabled. One covered a review of LCEEQ expensed for 2009-2010. The second was the LCEEQ Budget for 2010-2011. <p>Noted:</p> <ul style="list-style-type: none"> - PD that has not been determined yet will be part of the Research and Development Program funding. - MELS should be providing the list of all Formations Disciplinaires by the end of July 2010. - In order to reduce travel expenses, it was suggested to increase the use of Webinars. Sam Bruzzese offered to share the information he has school boards that have switched to only using Webinars for their meetings – he invited the members to send him an email if they were interested in having this information. <p><u>4.4. RULES OF PROCEDURE</u></p> <ul style="list-style-type: none"> - Sandra Furfaro highlight the changes made to the Rules of Procedure document and accepted feedback from the Table, - A few questions were raised and clarified and the suggested changes were recorded. - A MOTION to approve the Rules of Procedures by consensus was moved by Elizabeth Therrien-Scanlan. The document was adopted by consensus. 			



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	<p><u>4.5. SCHEDULE OF MEETINGS 2010-2011</u></p> <ul style="list-style-type: none"> - A copy of the meeting schedule was distributed to all members. No changes were made. <p>Marian Lothian, on behalf of the co-chairs and if the committee expressed everyone's deep appreciation of all the work done by Elizabeth Therrien-Scanlan and as a long time colleague. A sincere thank you and best wishes for a wonderful retirement.</p>			
5. ADJOURNMENT	The meeting adjourned at 2:00 PM			
NEXT MEETING	The next meeting regular meeting is scheduled for Thursday, September 16 and Friday, September 17, 2010.			

Respectfully submitted by Angela Rosa



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APPENDIX I

NOTES - GROUP REPORTS

GROUP ONE: REPRESENTATION AND VOICE OF LCEEQ

- Recommendation was made to keep inviting MELS specialists for the two-way communication on issues.
- Pleased with the fact that the LCEEQ brochure was sent to schools, QESBA and QCGN
- Website is on its way – good start
- Need to increase active participation – consider changing the format of the agenda
- Need to increase the use of break-out groups in order to increase involvement
- Communication from LCEEQ to members of their groups needs to improve
- Strategic plan: Make it clearer in the action plan the fact that goals need to be reviewed. Instead of using the word 'ongoing' a more specific time frame can be allocated for review of goals.

GROUP TWO: ROLE OF THE PLANNING COMMITTEE

- Mentioned that this was the first experience
- Discussed two components that have to be dealt with: A) in the ideal way the planning committee follows timeline and strategic plan B) timely issues arise and planning committee was called upon to give feedback within a very short timeframe
- Discussed expanding the committee on an ad-hoc basis when faced with a situation of quick turn-around requests.
- Communication to the rest of the members must be a priority
- Consider renaming the committee and calling it the steering committee to reflect the fact that it does more than general planning.
- More fine tuning is required as the LCEEQ progresses



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GROUP THREE: STRUCTURE OF MEETINGS – KEY ISSUES

Structure – discussed the need to pursue:

- Access to guests. Example bringing in someone from Treasury Board for Bill 100
- Role of members ; review role and rationale for sitting at LCEEQ. Example Universities
- Time spent on addressing key issues, less time on revisiting
- Create a better approach in developing the agenda items and the timing of the items
- Rationale of this committee would be to look at the broader elements
- Travel came up as an issue – increase the use of video-conferencing.

Key Issues:

- Should be done in the context of student success and the backdrop of the curriculum reform – not to be done in a piecemeal manner.
- English Language Arts
- Teacher programs
- Evaluation
- Certification of teachers
- Adult and Vocational education ententes
- Partnership Agreements and Management and Educational Success Agreements

GROUP FOUR: STRUCTURE AND MANDATE OF THE PD SUB-COMMITTEE

- Consensus on:
- We know that the needs for our educational community are.
- We have to now operationalize the PD delivery model – ensure that everyone is aware of what is available
- How to respect the Director's role when looking at PD that is not top-down.
- Need to operationalize the strands and identify what commonalities exist – develop concrete actions to address the 6 bullets
- Resources are needed to establish a 3 to 5 year plan – example for teacher and administrator competencies.