

MINUTES OF THE MEETING HELD ON
 WEDNESDAY, DECEMBER 8, 2010
 FROM 8:30 am TO 3:00 pm
 AT THE ST.PIUS X ADULT CENTRE – ROOM 1254
 PRELIMINARY VERSION

ATTENDANCE	
Beauchamp Catherine	Bishops University
Berubé Patrick	LEARN
Brabant Joanne	PROCEDE
Bruzzese Sam	AAESQ
Buttars Rob	New Frontiers S.B.
Claude Marie-Eve	FPPE
Corriveau Ron	ADGESBQ
Devine Aynsley	QPAT
Fossey Jean-Paul	QPAT
Goldberg Jill	SSCAAA
Gomes-Fernandes Canjita	FPPE
Joly Sebastien	QPAT
Mackey Kandy	Eastern Townships S..B.
MacLEAN Randy	AAESQ
Pompa Paul	QPAT
Robillard Gerry	Sir Wilfrid Laurier S. B.
Roy Elaine	SSCAAA
Ryan John	Coordinator
Stewart Marielle	Central Quebec S..B.
Wood Hugh	Eastern Shores S.B .

Zey Karen	ACES
REGRETS	
Benson Fiona J	McGill University
Chechile Michael	Lester B. Pearson S.B.
Della Rocca Cosmo	PROCEDE
Finn Cindy	ACES
Foltin Deborah	Littoral
Furfaro Sandra	Co-Chair - English Montreal SB
Gendron-Brodeur Lyse	Riverside S.B.
La France Leo	SSCAAA
Lafrance Michel	ISAT
Levy Charley	ISAT
Lothian Marian	Co-Chair – Western Quebec SB
Robertson J. Kenneth	CEGEP – Champlain Regional College

Agenda	Summary of Proceedings	Actions to be Taken	Deadline	Person(s) Responsible
1. WORDS OF WELCOME	<ul style="list-style-type: none"> The meeting was chaired by Marielle Stewart as regrets were received from both co-chairs. 			
2. APPROVAL OF THE AGENDA AND MINUTES	<ul style="list-style-type: none"> Motion to approve the agenda was accepted following a few changes in the order of items. Motion to approve the minutes was accepted after a few a few spelling corrections were made. 			

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<p>3. PRESENTATION ON KEY ISSUES</p>	<p><u>ADULT AND VOCATIONAL EDUCATION</u></p> <p>A) PRESENTATION BY PROCEDE REPRESENTATIVES – GLORIA KEENAN, PRESIDENT AND JOANNE BRABANT, DIRECTOR OF ADULT EDUCATION AND VOCATIONAL TRAINING SERVICES AT SIR WILFRID LAURIER SCHOOL BOARD.</p> <ul style="list-style-type: none"> • Welcomed to the meeting were also MELS representatives Carole Arsenault, Vocational and Technical Training and Sam Boskey, Adult Education. • A PowerPoint presentation on PROCEDE (PRovincial Organization of Continuing Education Directors, English) highlight the following areas: <ul style="list-style-type: none"> ✓ Role of PROCEDE ✓ Organigram ✓ A list of recent initiatives ✓ Strategic Plan 2009-2013 (and the 5 major goals) <ul style="list-style-type: none"> ▪ Goal 1 – SARCA services ▪ Goal 2 - Adult Education and Vocational Training curriculum ▪ Goal 3 – Professional Development ▪ Goal 4 - Student Perseverance ▪ Goal 5 - Promotion • A folder was handed out to each LCEEQ member which included the 2009-2010 <i>GUIDE to Vocational Training in English</i> and an information page on how to qualify for a Quebec Provisional Teaching Authorization in Vocational Training. 			

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	<ul style="list-style-type: none"> • Members requested to receive the electronic version of the PowerPoint. Gloria Keenan will forward a copy via John Ryan. • Questions and answers occurred during the presentation. <p><u>B) SMALL GROUP DISCUSSION AND REPORTING</u></p> <ul style="list-style-type: none"> • Following the presentation, LCEEQ members were asked to break out into three groups and discuss three questions related to the MELS Goal Number 5 ; <u>“Increase the number of registrations of students under 20 years of age in vocational training programs”</u>. Groups were asked to identify what are the implications for LCEEQ. The three questions were: <ol style="list-style-type: none"> 1. How can we coordinate efforts between youth and vocational training sectors on a provincial level? 2. Are our Secondary III students ready to study in a vocational training program and is it for them? 3. How do we ensure proper support for teachers, staff and students? Complementary services? • <u>SEE APPENDIX I -</u> for the recorded details 			

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<p>4. LCEEQ BUSINESS ITEMS</p>	<p>4.1. <u>REPORT BY JILL GOLDBERG (Report was given at 9:00 AM)</u></p> <ul style="list-style-type: none"> • <u>School Visits</u> : All boards will be visited by the end of the year. SSCAAA has been extremely pleased with the visits done so far, they are a poignant reminder of what we do. SSCAAA has not placed any particular requirements for these visits and thus Boards are invited to showcase whatever school or centre they wish. • <u>Community Learning Centres</u> : Discussions are ongoing between MELS and school board on the possibility of opening additional CLCs. • <u>Linguistic Policy</u> : The deadline for the English school boards to adopt a linguistic policy is June 2011. A kit will be sent to school boards to assist them in the process. Jill suggested a future discussion on this might be fruitful – following the receipt of the guide. • <u>L'École j'y tiens</u> : SSCAAA suggests that the representatives from the English sector sitting on the committee(s) looking at the action plan L'École j'y tiens! try to work together, coordinate efforts, and speak with a common voice if possible. Jill is trying to identify which English representatives sit on these committees and asked for everyone's cooperation in sending her the information. • <u>Sex-Education</u> : A series of videos is being finalized that are intended for use by school staff involved in teaching sex education to young people. Two prototypes were recently shown at the QPAT convention but distribution is presently delayed for production reasons. Due to the recent inquiries by the media - SSCAAA suggested that an additional level of vetting from the Directors General might be beneficial before the videos are distributed. 			

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	<ul style="list-style-type: none"> ● Website : The preliminary version of the English equivalent of the MELS website is expected to be up and running before the Holidays. ● Committee with Pierre Bergevin as Chair : The ‘Comite mixte-collectes de données’ that was first established in October 2008 has been reconstituted with Pierre Bergevin as Chair. The committee will be looking at bureaucracy between MELS and the school boards and also between school boards and the schools. ● Forum on Universities : The Forum did take place on Monday December 6, 2010. <p>4.2. <u>SSCAA/DPP REPORT - BY ELAINE ROY</u></p> <ul style="list-style-type: none"> ▪ Linguistic Policy: One of the measures that stems from the MELS action plan to improve French is the requirement to have a linguistic policy. The deadline for the English school boards to adopt one is June 2011. A guide entitled: <i>Guide pour la rédaction d'une politique linguistique</i> will be in school boards soon. Elaine briefly showed the structure of the guide on the screen but suggested a more detailed discussion to be had after the boards have had a chance to review the guide. Elaine informed the Table that the Secretaries General Committee had been asked to review the document and give their feedback to the ADGESBQ. <p>4.3. <u>SEX EDUCATION VIDEO</u></p> <ul style="list-style-type: none"> ▪ Item discussed under Jill Goldberg's report. 			

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	<p>4.4. <u>CONFERENCE 2011 UPDATE</u></p> <ul style="list-style-type: none"> ▪ John Ryan reminded everyone that registration closes on December 17, 2010 and he also reminded everyone of the registration process. To date there are 307 people in the 'approved' data base but only 130 of these people have actually registered. LCEEQ members were asked to follow this up at their boards and encourage people to register. ▪ Applicants on the waiting list will be accepted after December 17th if space remains - but please note that there is no subsidy for travel expenses for these extra school board participants. ▪ John informed the Table that based on registrations there might be some changes to workshops. Workshop presenters will be notified as soon as possible if their workshop is affected. <p>4.5. <u>YOUTH CEGEP TRANSITION COMMITTEE (YCT)</u></p> <ul style="list-style-type: none"> ▪ John Ryan reported on the activities being planned for this year. During the LCEEQ Conference there is a plan for filming a video-production, This video will then be used in a workshop given by Dr. Carr on April 11, 2011. A second workshop is being proposed for March 18, 2011 and this session will be aimed at career programs and difference paths to success, which will include vocational training, 			

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	<p>4.6. <u>PDSC UPDATE</u></p> <ul style="list-style-type: none"> ▪ John Ryan reported that the PDSC has had two meetings and have the following project In the works: <ul style="list-style-type: none"> ✓ Workshop for all subject Consultants on the changes to evaluation. MELS have begun giving subject specific training to the Consultants but in order to meet some other needs in the English Sector the PDSC felt it would be worthwhile to have a plenary session and bring all our Consultants together. Some concerns identified by the PDSC included: <ul style="list-style-type: none"> - The number of new Consultants in our sector. These Consultants will probably need support and tools on how to bring back the information from the MELS sessions to the teachers. - The need to reduce the feeling of isolation – a joint session will give them the opportunity to collaborate and share strategies and materials. ✓ Date for this session will most likely be January 31, February 1 (and February 2nd if need arises for a third day) ✓ Cost of travel and accommodation will be covered by the PDSC <p>4.7. <u>PROJECT PROPOSALS UPDATE</u></p> <ul style="list-style-type: none"> ▪ John Ryan tabled a one-page summary listing the project proposals for 2010-2011 and reported whether the project was accepted, refused or pending. The committee members (this year they are AAESQ, ACES and ADGESBQ) will be 			

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	<p>meeting soon to make decisions on the projects that remain pending. Final list will be presented by the next LCEEQ meeting. John reminded the Table that this process restarts in March 2011.</p> <p>4.8. <u>REPORT OF EXPENSES 2009-2010</u></p> <p>A copy of LCEEQ finance report for 2009-2010 was tabled.</p>			
<p>5. AGENDA ITEMS FOR FEBRUARY 3, 2011</p>	<p>- The next identified topic is '<i>STUDENTS WITH SPECIAL NEEDS</i>'. The Steering Committee will plan the agenda for February 8th. Any suggestions can be emailed to the co-chairs prior to the meeting of the Steering Committee which is January 13-14, 2011.</p>			
<p>6. ADJOURNMENT</p>	<p>Marielle Stewart wished everyone a safe and restful Holiday break. Meeting adjourned at 1:45 PM. The next meeting is scheduled for February 3, 2011 at the St. Pius X Culinary Institute.</p>			

Respectfully submitted by Angela Rosa