

MINUTES OF THE MEETING HELD ON
 Thursday, September 29, 2011
 FROM 8:45 am TO 3:00 pm
 AT THE ST.PIUS X ADULT CENTRE

ATTENDANCE	
Adams, Andrew	QPAT
Beauchamp, Catherine	Bishops University
Bruzzese, Sam	AAESQ
Buttars, Rob	New Frontiers School Board
Chechile, Michael	Lester B. Pearson School Board
Dupuis, Margaret	LEARN
Finn, Cindy	ACES
Fossey, Jean-Paul	QPAT
Furfaro, Sandra	English Montreal School Board
Gendron-Brodeur, Lyse	Riverside School Board
Goldberg, Jill	SSCAAAPN
Gouett, Marsha	FPPE
Halman, Heather	PROCEDE
Joly, Sebastien	QPAT
La France, Leo	SSCAAAPN
Lafrance, Michel	ISAT (AM only)
Le Bihan, Nicole	FPPE
Mackey, Kandy	Eastern Townships School Board
MacLEAN, Randy	AAESQ

Miller, Howard	Eastern Shores School Board
Pigeon, Stephen	Central Quebec School Board
Pompa, Paul	QPAT
Robertson, Kenneth J.	Cegeps – Champlain Regional College
Roy, Elaine	SSCAAAPN
Ryan, John	Coordinator
Stewart, Marielle	ADGESBQ
Karen Zey	ACES
REGRETS	
Benson Fiona	Bishops University
Della Rocca, Cosmo	PROCEDE
Foltin, Deborah	Du Littoral School Board
Lothian, Marian	Western Quebec School Board
Moukanas, Elias	Kativik School Board
Robillard, Gerry	Sir Wilfrid Laurier School Board
Urovitch, Joseph	ISAT
GUESTS	

Agenda	Summary of Proceedings	Actions to be Taken	Deadline	Person(s) Responsible
1. WORDS OF WELCOME	<ul style="list-style-type: none"> Sandra Furfaro welcomed everyone to the first meeting of the year. Since several members are new to LCEEQ Sandra suggested a round table of introductions. 			
2. APPROVAL OF THE AGENDA AND MINUTES	<ul style="list-style-type: none"> Motion to approve the agenda as presented was accepted. Motion to approve the Minutes of June 8, 2011 was accepted, after a few typing corrections were noted. 			

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<p>3. REPORT BY LEO LA FRANCE</p>	<p><u>Report given by Leo La France</u></p> <ul style="list-style-type: none"> • <u>Changes to SSCAAAPN:</u> There has been some restructuring within the SSCAAAPN. The former departments DPP and DPLA have merged into one, now called the Direction des services à la communauté Anglophone (DSCA) and the department's new Director is Paul Rémillard. Leo informed the Table that Mr. Rémillard will be formally introduced when he arrives at 11:00 am. The second department called the Direction des affaires autochtones et du Plan Nord (DAAPN) also welcomes a new Director. His name is Francis Paradis. Further changes are expected for this department as the Plan Nord evolves. Jill Goldberg, as Leo La France's assistant has responsibilities across the three areas. • <u>Minister's Priorities:</u> Leo highlighted the priorities that have been brought forward by Minister Beauchamp. <ul style="list-style-type: none"> ✓ The whole accountability piece (P.A.s and MESAs) ✓ Budget cutbacks ✓ I Care About School Policy ✓ The whole area of distance education – l'école 2.0 ✓ Intensive English for grade 5-6 francophone students ✓ Matching training needs with the job market • <u>Partnership Agreements:</u> The boards are expected to report on the five main areas of the partnership agreements by the end of this year. The PSG (Partnership Support Group) is still ongoing and ready to support any requests from this Table or from the various groups that are represented at this Table. • <u>Reduce Bureaucracy:</u> MELS will be announcing its expectation to reduce bureaucracy. Some consultation within the MELS is planned. • <u>Plan Nord:</u> This dossier continues to evolve. Discussions are presently taking place over services offered by Universities in the northern territory. 			

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	<ul style="list-style-type: none"> • <u>Agir Autrement and NANS:</u> Leo confirmed that this strategy is still ongoing at the Ministry and that SSCAAPN continues to be responsible for the English sector. • <u>Community Learning Centre:</u> There are 34 CLC among the school boards. The sector will be looking at following up the results and the concerns surrounding the project. • <u>Textbooks:</u> The issues surrounding textbooks is still a priority at SSCAAPN. They continue the follow up to ensure that materials are released simultaneously with the French sector. The future generation of textbooks (re:digital textbooks) is another area being looked at. • <u>Linguistic Policy:</u> The translation of documents within the MELS linguistic policy is proving to be difficult. Different interpretation of what is an administrative document and what is a pedagogical document is the main challenge. In order to make things easier for the school boards, SSCAAPN is working on, at least, identifying what documents will be translated. Boards will have to look for solutions for translating the remainder. 			
<p>4. PRESENTATION OF KEY ISSUES</p>	<p><u>BAIN LINGUISTIQUE</u></p> <p><u>Intensive English – Powerpoint given by Elaine Roy</u></p> <ul style="list-style-type: none"> • The program has been approved for all students in Elementary Cycle III and offers 400 hours of English as a second language (ESL). It will have a progressive implantation as follows: 10% (2011-12) 15% (12-13) 40% (13-14) 70% 14-15) and 100% (by 2015-16). Different models are being studied. • Statistic show that 69% of the population is in favor of the program • Committees that will look at teacher recruitment, curriculum modification and collaboration between the French and English school boards are in the process of being established. • Elaine listed some of the challenges for the implementation (the list is not exhaustive) 			

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	<ul style="list-style-type: none"> ✓ Finding qualified teachers in ESL ✓ Students with special needs ✓ Accueil students ✓ Rural schools ✓ Reduced time frame for completion of QEP ✓ Availability of didactic material ✓ Partnerships with the English school boards <ul style="list-style-type: none"> • Elaine distributed a sheet and asked members to write down any questions they might have on the subject. The information was collected by SSCAAAPN. <p><u>EVALUATION</u></p> <p><u>Discussion led by Cindy Finn and Karen Zey</u></p> <p><u>Quiz</u></p> <ul style="list-style-type: none"> • Members were asked to answer a short true or false questionnaire on the IEP. The quiz clarified whether the statements were myth or reality. <p><u>Report Card</u></p> <ul style="list-style-type: none"> • Members were asked to participate in a round table discussion and share where there board is at in terms of the new report card and the first report to parents. • The discussion highlighted the following areas: <ul style="list-style-type: none"> ✓ Challenge for reporting on students with special needs ✓ Work oriented training path ✓ Overall average for honour roll students ✓ To what degree can the report card be adjusted ✓ Need for the software to accommodate the needs of the school boards 			

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	<p><u>Students with Special Needs</u></p> <ul style="list-style-type: none"> • Following the Rencontres de partenaires that was held on October 25, 2010 a series of actions were determined which have evolved into emerging trends. Cindy and Karen spoke to the following: <ul style="list-style-type: none"> ✓ Clarity of reporting: link to the IEP ✓ Parental involvement in the IEP ✓ The IEP as a Road Map • A one-page document was tabled with a list of reference documents on developing IEPs and working with parents. 			
<p>5. THEME MEETINGS 2011-2012</p>	<ul style="list-style-type: none"> • John Ryan reminded everyone of the themes that were identified at the annual seminar in the spring. Based on that information the Steering Committee proposed a schedule for the year and the document was tabled for approval. • The following schedule was approved: <ul style="list-style-type: none"> ✓ September 29, 2011 – Bain linguistique, Special Needs, Evaluation ✓ November 17, 2011 – Actualization of Partnership Agreements, Teacher Training ✓ January 26, 2012 – Bain linguistique, Adult Education ✓ February 13-14, 2012 – LCEEQ Conference ✓ March 15, 2012 – Integration of technology ✓ April 12-13, 2012 – Annual Seminar ✓ May 17, 2012 – open 			
<p>6. LCEEQ BUSINESS ITEMS</p>	<p>6.1. <u>DSCA Report – Elaine Roy</u></p> <ul style="list-style-type: none"> - Elaine gave a clearer description of the new department now called Direction Service à la communauté anglophone (DSCA). A new contact list will be sent out soon. - Formation disciplinaire schedule – as soon as MELS has completed their tableaux, 			

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	<p>which should be by September 30th, DSCA will work on creating the schedule for the Anglophone sector.</p> <ul style="list-style-type: none"> - Elaine asked the Table for feedback on what style of report the members would like to see. The Table agreed to have Elaine schedule ten-minute presentations by her colleagues, designed to keep LCEEQ up to date on the dossiers, <p>6.2. <u>Budget 2011-2012</u></p> <ul style="list-style-type: none"> - A copy of the budget for 2011-2012 was tabled. John Ryan clarified a few questions from members. <p>6.3. <u>Funding Update</u></p> <p>John tabled two documents with regards to the funding programs:</p> <ul style="list-style-type: none"> - <u>John Killingbeck Teacher/Administrator Scholarship Program</u> The document listed the projects that have been accepted, the related amounts and the school boards they are from. John reminded the Table that application procedure begins with the School Board identifying applicants from within its organization. The chosen projects are then sent to the Review Committee for evaluation. - <u>Research and Development Program</u> The document listed the projects submitted by the boards, whether they were approved, refused or asked to be re-submitted. Ideally these projects should be easily applicable across the Province. John reported that the process began late this time around but for next year, the projects should be ready to begin by the start of the school year. 			

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	<p>6.4. <u>Conference 2012 Timeline</u></p> <ul style="list-style-type: none"> - John tabled a document with the complete list of tasks and their corresponding deadlines, for the LCEEQ Conference on February 13 and 14, 2012. - The deadline for submitting proposals is October 12th and John reported that none were submitted thus far. He urged members to go back to their contingent groups to ensure participation. - John also tabled a document that showed the participation by Board/Association/Institution. The allocation for this year is based on past participation. If the maximum number for hotel capacity is not reached groups may send additional participants, at a nominal fee. <p>6.5. <u>Summer Institute</u></p> <ul style="list-style-type: none"> - The final evaluation reports were tabled for the following summer institutes: (1) Leadership for School Improvement April 2011 and August 2011 (2) Writing Workshop with Linda Rief August 2011 <p>6.6. <u>Subcommittee Update</u></p> <ul style="list-style-type: none"> - PDSC: Elizabeth Therrien Scanlan will continue to chair the sub-committee and it's first meeting will be on October 19, 2011. The two projects established last spring are well under way. The first project entailed three workshops for consultants scheduled on October 14, December 13, and April 20. The second project is "<i>Developing Teaching and Learning Strategies for Student Success</i>" and the application process for that ends on September 30th. - YCT: The Youth CÉGEP Transition Sub-Committee continues to look at the transition from high school to cegep but is also looking at expanding it's mandate to other levels. The workshop in September focused on career programs and had 150 people registered. Feedback was very positive. - Directory: Jerry Dunn is working on developing a directory for professional development across the province, which will be available on the website once 			

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	<p>complete. Boards were informed to expect a call from Jerry Dunn in the near future asking for names of potential candidates to offer professional development.</p> <ul style="list-style-type: none"> - Website: Jim Sullivan is working on a complete list of committees in which there are representatives from the English sector. Another feature LCEEQ is looking to include in the website is a consolidated provincial calendar. <p>6.7. Elections</p> <ul style="list-style-type: none"> - John Ryan asked for nominations to fill the vacant position on the Steering Committee. Rob Buttars nominated Heather Halman Marielle Stewart seconded the nomination Heather Halman accepted the nomination 			
6. NEXT MEETING	<ul style="list-style-type: none"> - The next meeting is scheduled for November 17, 2011 			
7. ADJOURNMENT	<ul style="list-style-type: none"> - Meeting adjourned at 2:55 pm 			

Respectfully submitted by Angela Rosa